

| Assessors Information Parcel Number | | | City of Concord, NH Planning Board Abutters List | | | |
|--|-------|--------|---|-----------------|-------------------|--|
| Map | Block | Lot(s) | Property Owner's Name (s) | Mailing Address | Staff Use Only | |
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Date Prepared: _____

Prepared by: _____

City of Concord, NH

Planning Board Abutters List

Directions:

1. List property owner(s) name and mailing addresses first.
2. List all professionals whose seal appears on any plan including architects, engineers, planners, soil scientists and surveyors.
3. Abutters include all property owners directly adjacent to the project or subdivision and those property owners directly across a street, right-of-way or stream.
4. For condominium associations and property owner associations - The officers of the association are the abutters to be notified.
5. If in doubt about whether a property abuts a project or a subdivision, please contact the Planning Department.
6. Please use as many copies of the abutters list form as needed.
7. The abutters list needs to be those on file at the City Assessors Office five (5) days or less before the filing date of the application. The City Assessors Office is located on the first floor of City Hall at 41 Green Street. The applicant is responsible for the accuracy of the abutters list.
8. Please list any holders of conservation, preservation, or agricultural preservation restrictions on any parcels included in the proposed project or subdivision as abutters.
9. Digital copies of the abutter list are available in the Planning Department in Microsoft Word 7 Format. Please feel free to modify the form in your own word processor provided the same table structure is used. Please contact Carmen Osgood at 603-225-8515 or by e-mail at cosgood@ci.concord.nh.us.